

Upper Merion Township Park & Recreation Department 2010 Summer Employment Opportunities

Adventure Day Camp ... Monday June 21 thru Friday July 30 8:15am-5:30pm

Adventure Day Camp 2 ... Mon August 2 – Fri August 20 8:15am-5:30pm

Camp Beech Tree ... Monday June 21 – Friday July 30 9am-1pm

Swim Programs ...

Monday June 21 – Friday July 30 10am-12noon

Monday June 21 – Thursday July 29 4:30pm-7pm

Adventure Day Camp Leader - should be age 16 or older. Should have some experience working with children ages 5-14. Individuals should have demonstrated abilities to work with children and a good attitude working with others.

Wages: start \$7.25 per hour
Salary adjusts annually depending on experience in this program
6 week program Monday through Friday
Must be available to work within the hours of 8am-5:30pm
Mandatory orientation will be Friday, June 18.

Camp Beech Tree Leader - should be age 16 or older. Should have some experience working with children ages 3-5. Individuals should have demonstrated abilities to work with children and a good attitude working with others.

Wages: start \$7.25 per hour
Salary adjusts annually depending on experience in this program
6 week program Monday through Friday
Must be available to work within the hours of 8:45am-1:30pm
Mandatory orientation will be Friday, June 18.

Swim Instructor- should be age 14 or older. Should have some swim experience and some experience working with children ages 3+. Individuals should have demonstrated abilities to work with children and a good attitude working with others.

Wages: start \$7.25 per hour
Salary adjusts annually depending on experience in this program
6 week program Monday through Friday
Must be available to work within the hours of 9:45am-7:15pm
Mandatory orientation will be Friday, June 18.
*Additional opportunities to work throughout the school year

Life Guard- should be age 15 or older. Must have current to-date Life Guard, First Aid, and CPR/AED Certifications.

Wages: start \$8.50 per hour
Salary adjusts annually depending on experience in this program
6 week program Monday through Friday
Must be available to work within the hours of 9:45am-9:00pm
Mandatory orientation will be Friday, June 18.
*Additional opportunities to work throughout the school year

Concert Staff- should be age 14 or older. Individuals must be mature and dependable and demonstrate the ability to work well with others.

Wages: start \$7.25 per hour
Salary adjusts annually depending on experience in this program
9 week program Sunday Evenings
Must be available to work within the hours of 5:00pm-10:00pm

Please note:

- ***The Township reserves the right to decide which employment opportunities it offers to an applicant.***
- ***Once hired, continued employment is dependent upon adherence to work rules as well as demonstrated abilities, maturity and dependability.***
- ***Note on your application any vacation, school or travel plans (dates/duration) you have made that coincide with summer employment dates.***
- ***We look for independence in all job applicants. We encourage the applicant to initiate all correspondence with our department.***
- ***For summer employment - If you are chosen for an interview you will hear from the Park and Recreation department by mid-April.***

Additional Forms Needed Upon Hire

Criminal History Record / Child Abuse History Clearance:

- ***Everyone age 18 or older applying for employment is required to provide a current copy of a Criminal History Record Check (SP4-164) report.***
- ***Anyone age 18 or older wishing to work in programs with participants under age 18, is required to also provide a current copy of Pennsylvania Child Abuse History Clearance (CY-113) report.***
- ***Fees for reports are the responsibility of the applicant.***
- ***Feel free to ask the Park and Rec Dept for the application request forms. However, both are available on the Internet at www.state.pa.us > Most Requested Forms > subject search by "Criminal Background Check."***

Identification Papers

- ***Passport OR***
- ***Birth Certificate and Driver's License OR***
- ***Social Security Card and Driver's License***
- ***Working Papers are required for those with Paid Positions Ages 14-17. Applications for working papers can be obtained through your local public high school.***

Upper Merion Township Park & Recreation Department Application for Part-Time Employment

175 W. Valley Forge Road King of Prussia, Pa 19406

www.UpperMerionParkandRec.org

Phone: 610.265.1071

Fax: 610.265.6415

Position for which you are applying:

Adventure Day Camp

Camp Beech Tree

Swim Instructor

Life Guard

Concert Staff

Other; _____

Applicant's Information:

Name: _____

Address: _____ City _____ Zip Code _____

Home Phone: _____ Cell Phone: _____ Email: _____

School/College Attending: _____ Year in School: Fresh Soph Jr. Sr.

Current Occupation: _____ Current Employer: _____

Applicant's Experience in the Recreation Field:

Employment Experience:

Company Name: _____ Phone Number: _____

Supervisor: _____ Dates Served: _____

Job Description: _____

Volunteer Experience:

Company Name: _____ Phone Number: _____

Supervisor: _____ Dates Served: _____

Job Description: _____

Please indicate any Dates unable to commit to program for which you are applying:

